



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 12594922
Procuring Entity CARLOS HILADO MEMORIAL STATE UNIVERSITY
Title Procurement of Labor and Materials for the Guard House Reception Desk and Signage Installation at Fortune Towne Campus
Area of Delivery Negros Occidental

Solicitation Number:	RFQ 25-601	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Civil Works	Document Request List	0
Category:	Construction Projects	Date Published	18/11/2025
Approved Budget for the Contract:	PHP 95,997.31	Last Updated / Time	18/11/2025 00:00 AM
Delivery Period:	15 Day/s	Closing Date / Time	21/11/2025 09:00 AM
Client Agency:			
Contact Person:	Rowena De la Vida Prado Administrative Assistant II Mabini Street Talisay City Negros Occidental Philippines 6115 63-34-7120005 Ext.142 63-939-9296624 bac.sec@chmsu.edu.ph		

Description

Republic of the Philippines
 CARLOS HILADO MEMORIAL STATE UNIVERSITY
 Talisay City, Negros Occidental
 Mobile Phone Number: (0920) 583 3086
 bac.sec@chmsu.edu.ph

REQUEST FOR QUOTATION
 Page 1 of 4
 Date: NOVEMBER 13, 2025
 Quotation No. 25-601

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than _____ in the return envelope attached herewith.

DR. MA. RIZA T. MANALO
 BAC Chairperson

NOTE:

1. ALL ENTRIES MUST BE TYPEWRITTEN
2. DELIVERY PERIOD WITHIN 15 CALENDAR DAYS
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT, FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY

4. PRICE VALIDITY SHALL BE FOR A PERIOD OF _____ CALENDAR DAYS
 5. G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
 6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

ITEM DESCRIPTION OF WORKS QTY. UNIT MATERIAL COST LABOR COST TOTAL COST

NO. Unit Cost Material Sub-Total Cost Unit Cost Labor Sub-Total Cost

ONE (1) LOT

LABOR AND MATERIALS FOR GUARD HOUSE RECEPTION DESK AND SIGNAGE INSTALLATION AT FORTUNE-TOWNE CAMPUS

1.0 STEEL WORKS

1.1 Fabrication of Guard House Reception Desk "A" & "B"

2.0 SUPPLY & INSTALLATION

2.1 Installation WPC Outdoor Wall Cladding at the Guard House

2.2 Installation of Metal Signages (Entrance and Exit)

3.0 MISCELLANEOUS WORKS

3.1 For All Other Item

BILL OF QUANTITIES

1.0 STEEL WORKS

1.1 Fabrication of Guard House Reception Desk "A" & "B"

1.1.1 1.2mm Thk. 2" x 2" Stainless Steel Tubular Square Bar (Type 202) 6 lght

1.1.2 2mm Thk. 1" x 1" Stainless Steel Tubular Square Bar (Type 202) 3 lght

1.1.3 1/2 Thk. Marine Plywood (4' x 8') 3 lght

1.1.4 6mm Aluminum Composite Panel 4' x 8' (Glossy White) 3 sht

1.1.5 3/4" Natural Granite stone slab ashen White (0.60m x 2.40m) 3 sqm.

1.1.6 Blind Revits 1/8 x 3/8 1 box

1.1.7 Welding Rod 2 kl

1.1.8 2" x 2" Rubber footing 15 pcs

1.1.9 Consumable 1 lot

Sub-total, 1.0 (STEEL WORKS)

2.0 SUPPLY AND INSTALLATION

2.1 Installation WPC Outdoor Wall Cladding at the Guard House

2.1.1 WPC Fluted Outdoor Panels (L 0.219m x W 26mm x H 2.90m) Light Oak 10 pcs

2.1.2 Blind Revits 1/8 x 3/8 1 box

2.1.3 Other Accessories (Starter Clip, No More Nails, Etc.) 1 lot

2.1.4 Consumables 1 lot

2.2 Installation of Metal signage (Entrance & Exit)

2.2.1 Metal Signage with Metal Frame Set 2 sets

Sub-total, 2.0 (SUPPLY & INSTALLATION)

3.0 MISCELLANEOUS WORKS

3.1 For All Other Items 1 lot

PROJECT DURATION:15 CALENDAR DAYS

Note: Attach Certificate of Site Inspection

A. TOTAL DIRECT COST

B. CONSUMABLES:

C. SUPERVISION AND ADMINISTRATION:

D. TOTAL INDIRECT COST (B+C):

E. TOTAL COST (A+D)

F. VAT (12% OF ITEM E):

GRAND TOTAL OF PROJECT COST:

*****NOTHING FOLLOWS*****

TOTAL ABC = Php 95,997.31

PROCUREMENT OF LABOR AND MATERIALS FOR GUARD HOUSE RECEPTION DESK AND SIGNAGE INSTALLATION AT FORTUNE-TOWNE CAMPUS/R. TUBLE (Executive Director)

PR# 25-967-0923 09-23-25

MDS 325-101-25-10 10-08-25

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	ONE (1) LOT	Labor and Materials for the Guard House Reception Desk and Signage Installation	1	Lot	95,997.31

Created by Rowena De la Vida Prado

Date Created 17/11/2025

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- 5. G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
- 6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED

ITEM NO.	DESCRIPTION OF WORKS	QTY.	UNIT	MATERIAL COST		LABOR COST		TOTAL COST
				Unit Cost	Material Sub-Total Cost	Unit Cost	Labor Sub-Total Cost	
	ONE (1) LOT							
	LABOR AND MATERIALS FOR GUARD HOUSE RECEPTION DESK AND SIGNAGE INSTALLATION AT FORTUNE-TOWNE CAMPUS							
1.0	STEEL WORKS							
1.1	Fabrication of Guard House Reception Desk "A" & "B"							
2.0	SUPPLY & INSTALLATION							
2.1	Installation WPC Outdoor Wall Cladding at the Guard House							
2.2	Installation of Metal Signages (Entrance and Exit)							
3.0	MISCELLANEOUS WORKS							
3.1	For All Other Item							
	BILL OF QUANTITIES							
1.0	STEEL WORKS							
1.1	Fabrication of Guard House Reception Desk "A" & "B"							
1.1.1	1.2mm Thk. 2" x 2" Stainless Steel Tubular Square Bar (Type 202)	6	lght					
1.1.2	2mm Thk. 1" x 1" Stainless Steel Tubular Square Bar (Type 202)	3	lght					

Date _____ By _____
Released (BAC) _____
Returned (Supplier) _____

Printed Name/Signature

Tel. No./Cellphone No.

Date




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CARLOS HILADO MEMORIAL STATE UNIVERSITY
Talisay City, Negros Occidental
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ITEM NO.	DESCRIPTION OF WORKS	QTY.	UNIT	MATERIAL COST		LABOR COST		TOTAL COST
				Unit Cost	Material Sub-Total Cost	Unit Cost	Labor Sub-Total Cost	
1.1.3	1/2 Thk. Marine Plywood (4' x 8')	3	lght					
1.1.4	6mm Aluminum Composite Panel 4' x 8' (Glossy White)	3	sht					
1.1.5	3/4" Natural Granite stone slab ashen White (0.60m x 2.40m)	3	sqm.					
1.1.6	Blind Revits 1/8 x 3/8	1	box					
1.1.7	Welding Rod	2	kl					
1.1.8	2" x 2" Rubber footing	15	pcs					
1.1.9	Consumable	1	lot					
	Sub-total, 1.0 (STEEL WORKS)							
2.0	SUPPLY AND INSTALLATION							
2.1	Installation WPC Outdoor Wall Cladding at the Guard House							
2.1.1	WPC Fluted Outdoor Panels (L 0.219m x W 26mm x H 2.90m) Light Oak	10	pcs					
2.1.2	Blind Revits 1/8 x 3/8	1	box					
2.1.3	Other Accessories (Starter Clip, No More Nails, Etc.)	1	lot					

Released (BAC) _____ Date _____ By _____
Returned (Supplier) _____

Printed Name/Signature

Tel. No./Cellphone No.

Date



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ITEM NO.	DESCRIPTION OF WORKS	QTY.	UNIT	MATERIAL COST		LABOR COST		TOTAL COST
				Unit Cost	Material Sub-Total Cost	Unit Cost	Labor Sub-Total Cost	
2.1.4	Consumables	1	lot					
2.2	Installation of Metal signage (Entrance & Exit)							
2.2.1	Metal Signage with Metal Frame Set	2	sets					
	Sub-total, 2.0 (SUPPLY & INSTALLATION)							
3.0	MISCELLANEOUS WORKS							
3.1	For All Other Items	1	lot					
	PROJECT DURATION:15 CALENDAR DAYS							
	Note: Attach Certificate of Site Inspection							
	A. TOTAL DIRECT COST							
	B. CONSUMABLES:							
	C. SUPERVISION AND ADMINISTRATION:							
	D. TOTAL INDIRECT COST (B+C):							
	E. TOTAL COST (A+D)							
	F. VAT (12% OF ITEM E):							
	GRAND TOTAL OF PROJECT COST:							
	*****NOTHING FOLLOWS*****							

Date _____ By _____
Released (BAC) _____
Returned (Supplier) _____

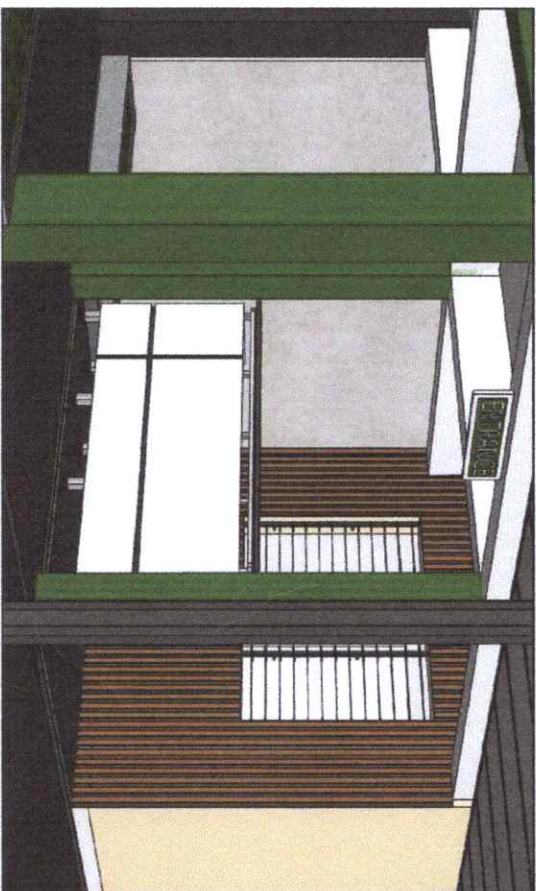
Printed Name/Signature

Tel. No./Cellphone No.

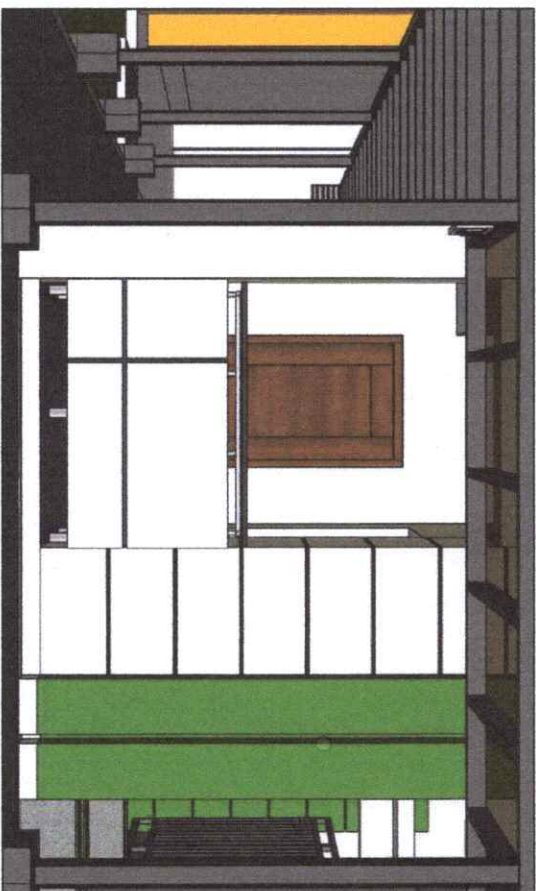
Date _____


Republic of the Philippines
CARLOS HILADO MEMORIAL STATE UNIVERSITY
Talisay City, Negros Occidental
Mobile Phone Number: 0939 929 6624
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RECEPTION DESK "A" (ENTRANCE GATE)

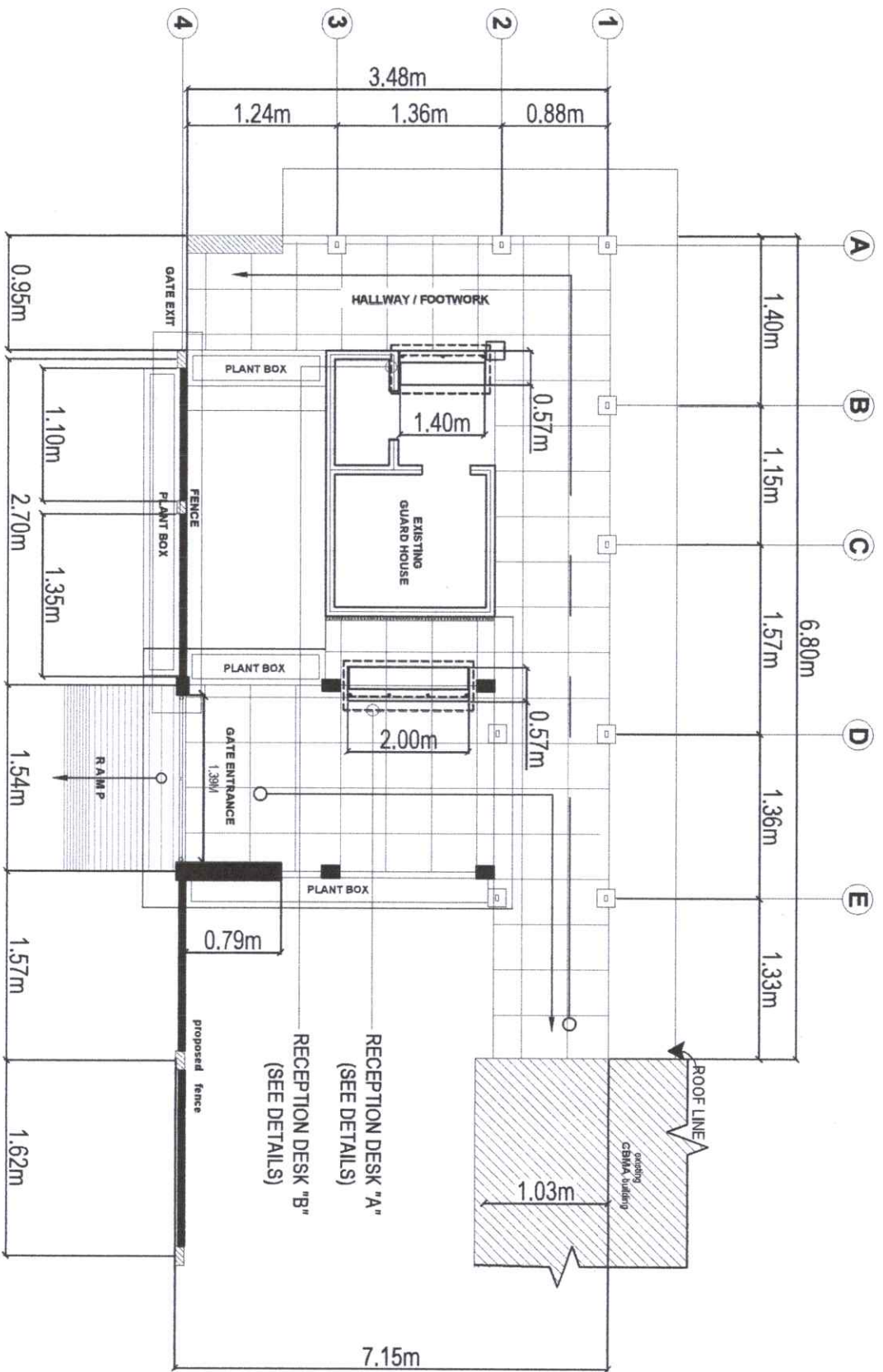


RECEPTION DESK "B" (EXIT GATE)



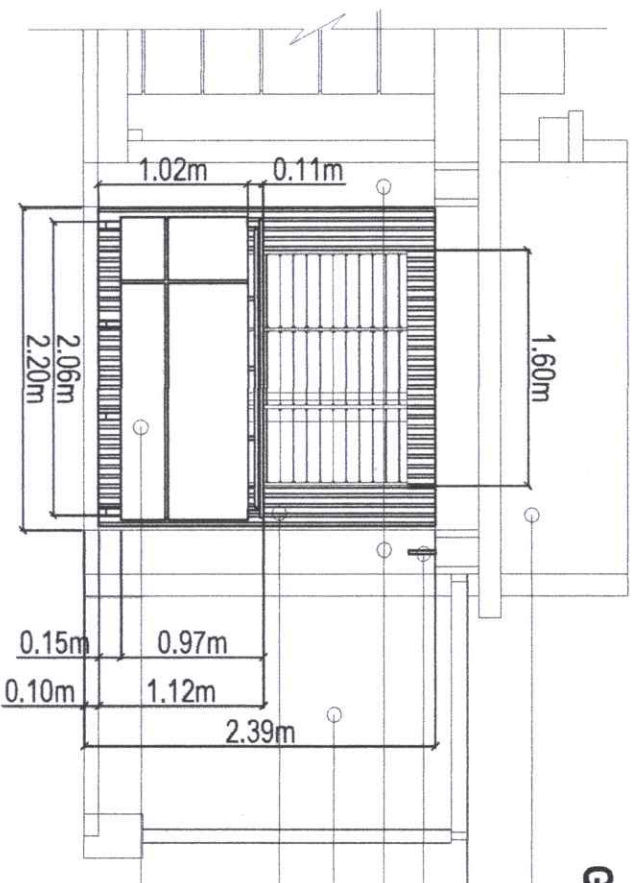
	
Republic of the Philippines CARLOS HILADO MEMORIAL STATE UNIVERSITY Negros Occidental	
PROJECT TITLE:	GUARD HOUSE RECEPTION DESK AND SIGNAGE INSTALLATION
ENDORSED BY:	RUBEN M. KIBLE, PhD CAMPUS DIRECTOR
CHECKED BY:	DR. JUAN MARCHES DIRECTOR PDDM
RECOMMENDING APPROVAL:	Mrs. ROSALINDA V. TUWILA, J.D. VICE PRESIDENT FOR ADMINISTRATION
APPROVED:	NORBERTO P. MAMAGULABNAN, Ph.D. SUC PRESIDENT / III
PREPARED / CHECKED BY:	ALFONSO D. SALES JR., PhD. CAMPUS PHYSICAL PLANT AND FACILITIES H.A. DE VERA, JR., VAP UNIVERSITY PLANNING
SHEET NO.	PAGE NO.
C	S

LEGEND	
	EXISTING COLUMN
	PROPOSED COLUMN
	EXISTING RETAINING WALL
	RETAINING WALL
	PROPOSED RECEPTION DESK GUARD HOUSE
	FLOOR TILES
	FLOOR AND WALL LINE
	ROOF LINE
	COLUMN GRID LINE
	WALL LINE
	PROPOSED GATE
	OUTDOOR WALL CLADDING

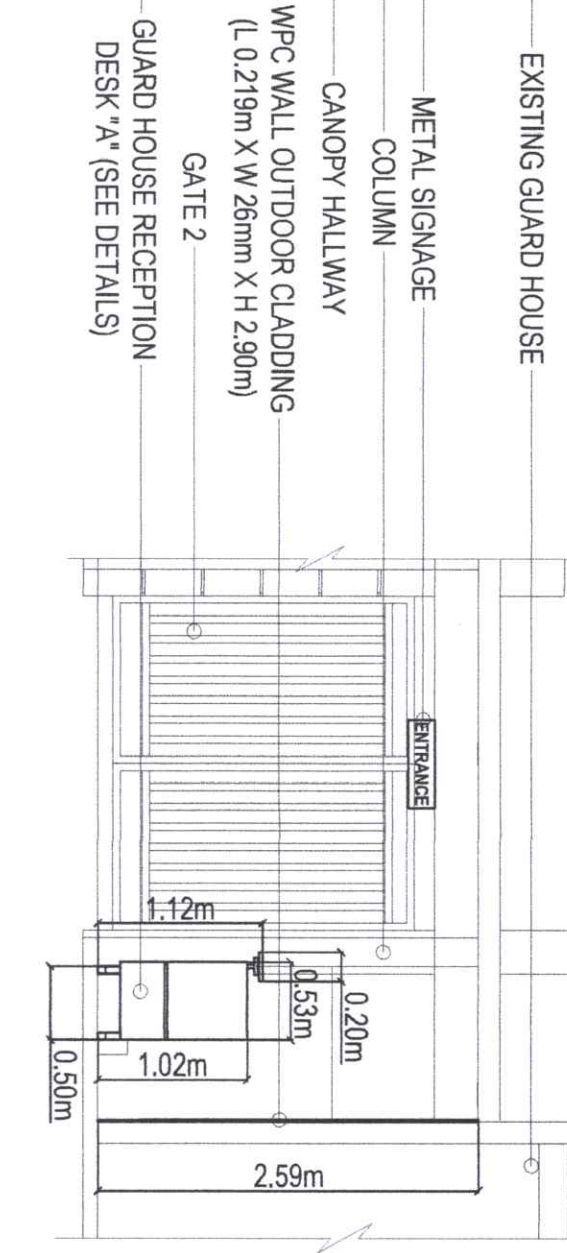


1 GUARD HOUSE FLOOR PLAN
A1 SCALE 1:50M TS

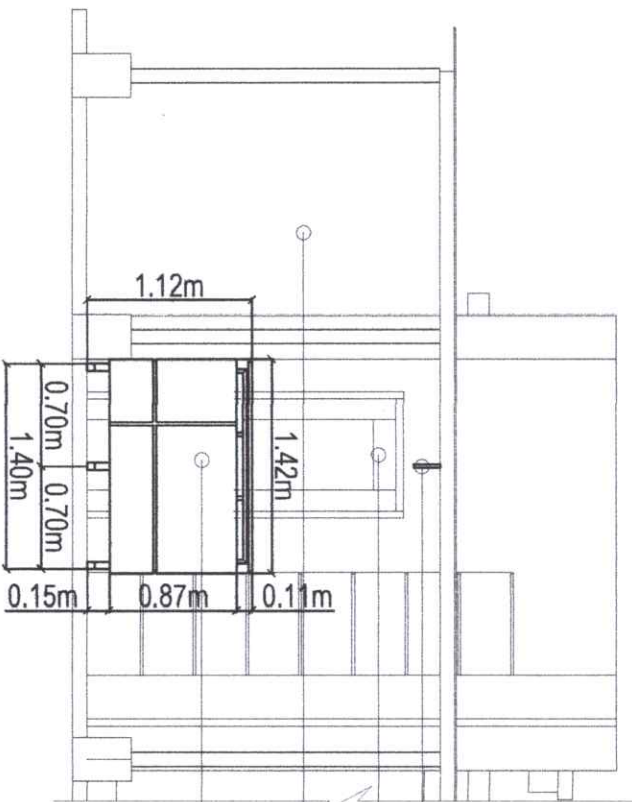
		Republic of the Philippines CARLOS HILADO MEMORIAL STATE UNIVERSITY Negros Occidental	
PROJECT TITLE: GUARD HOUSE RECEPTION DESK AND SIGNAGE INSTALLATION		ENDORSED BY: RUYTEL T. TUBLE, PHD CAMPUS DIRECTOR	
CHECKED BY: ENGR. JIN-JUN MARQUERO DIRECTOR PDDM		RECOMMENDING APPROVAL: MRS. ROSALINDA V. TUVILLA, J.D. VICE PRESIDENT FOR ADMINISTRATION	
APPROVED: NORBERTO P. MANGALABNAN, PH.D. SUC PRESIDENT III		PREPARED / CHECKED BY: APPROVED D. SALES JR., PHD. CAMPUS PHYSICAL PLANNING AND FACILITIES HAYDEN G. PAUL VAP UNIVERSITY DRAFTSMAN	
SHEET NO.: A 1		PAGE NO.: 1	



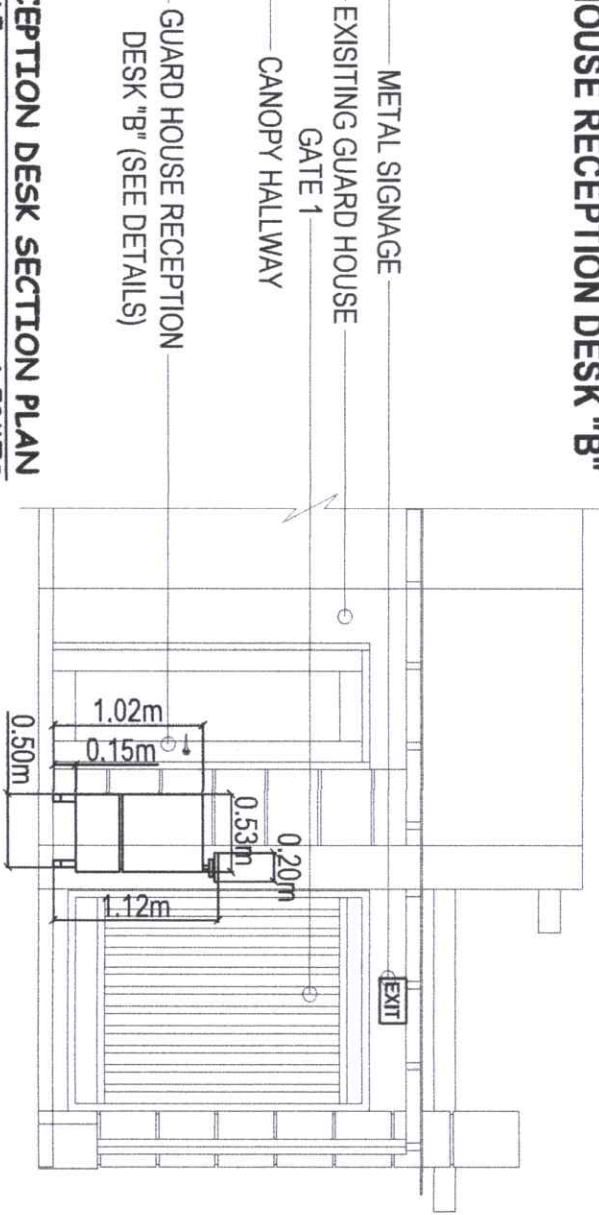
GUARD HOUSE RECEPTION DESK "A"



GUARD HOUSE RECEPTION DESK "B"



1 RECEPTION DESK SECTION PLAN
A2 SCALE 1:50M/TS



Republic of the Philippines
**CARLOS HILADO MEMORIAL
STATE UNIVERSITY**
Negros Occidental

PROJECT TITLE:
GUARD HOUSE RECEPTION DESK
AND SIGNAGE INSTALLATION

ENDORSE BY:
RUVY M. TUBLE, PhD
CAMPUS DIRECTOR

CHECKED BY:
ENGR. JIN-JUN MARQUEZ
DIRECTOR, PDDM

RECOMMENDING APPROVAL:
MR. ROSALINDA Y. TUVILA, JR.
VICE PRESIDENT FOR ADMINISTRATION

APPROVED:
NORBERTO P. MANGULABNAN, Ph.D.
SUC PRESIDENT III

PREPARED / CHECKED BY:
ALFONSO D. SALES JR., Ph.D.
CAMPUS PHYSICAL PLANT AND FACILITIES
MANAGEMENT UNIT VAP
UNIVERSITY DRAFTSMAN




PROJECT TITLE:

**GUARD HOUSE RECEPTION DESK
AND SIGNAGE INSTALLATION**

PROJECT LOCATION: FORTUNE TOWNE CAMPUS

ENDORSED BY:



RUVY M. TOBLE, PHD

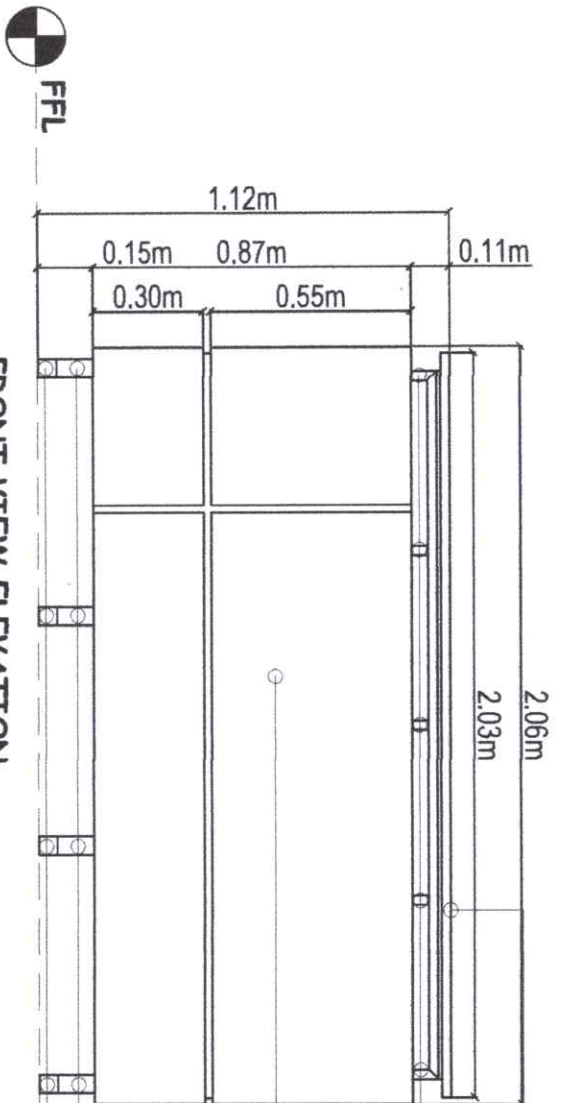
CAMPUS DIRECTOR

CHECKED BY: 
EHOR CHIN JUN MARQUIS
DIRECTOR PPDM

RECOMMENDING APPROVAL
Mrs. ROSALINDA V. JUVILLA, JD.
VICE PRESIDENT FOR ADMINISTRATOR

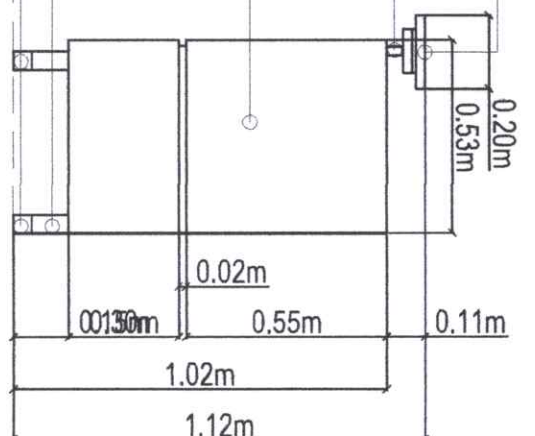
APPROVED: _____
 NORBERTO P. MANGULABNAN, Ph.D.
 SUC PRESIDENT III

PREPARED / CHECKED BY: ALCONDO D. SALES JR. PHD.
CAMPUS PHYSICAL PLANT AND FACILITIES
HATYONG PAUL YAP
UNIVERSITY DIRECTOR

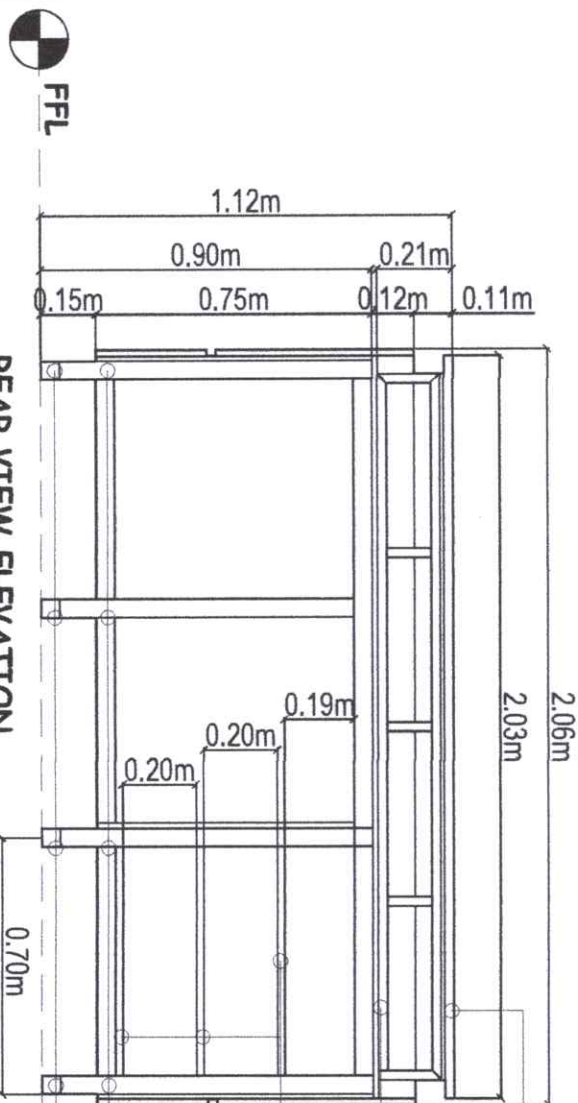
$$\frac{\Delta}{\omega}$$


FRONT VIEW ELEVATION

3/4 THK. GRANITE SLAB WITH 1/2 THK MARINE
PLYWOOD BACKING THE 1" X 1"
1" X 1" STAINLESS STEEL TUBULAR BAR
FRAMING (SEE DETAILS)
ALUMINUM COMPOSITE PANEL
WITH 1/2 MARINE PLYWOOD BACKING
2" X 2" STAINLESS STEEL TUBULAR FRAMING
2" X 2" RUBBER FOOTING

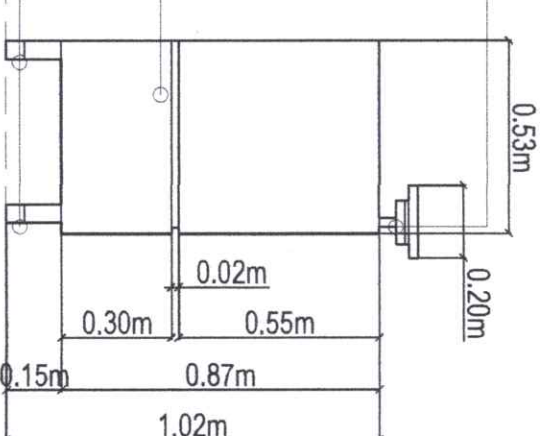


RIGHT-SIDE VIEW ELEVATION



REAR VIEW ELEVATION

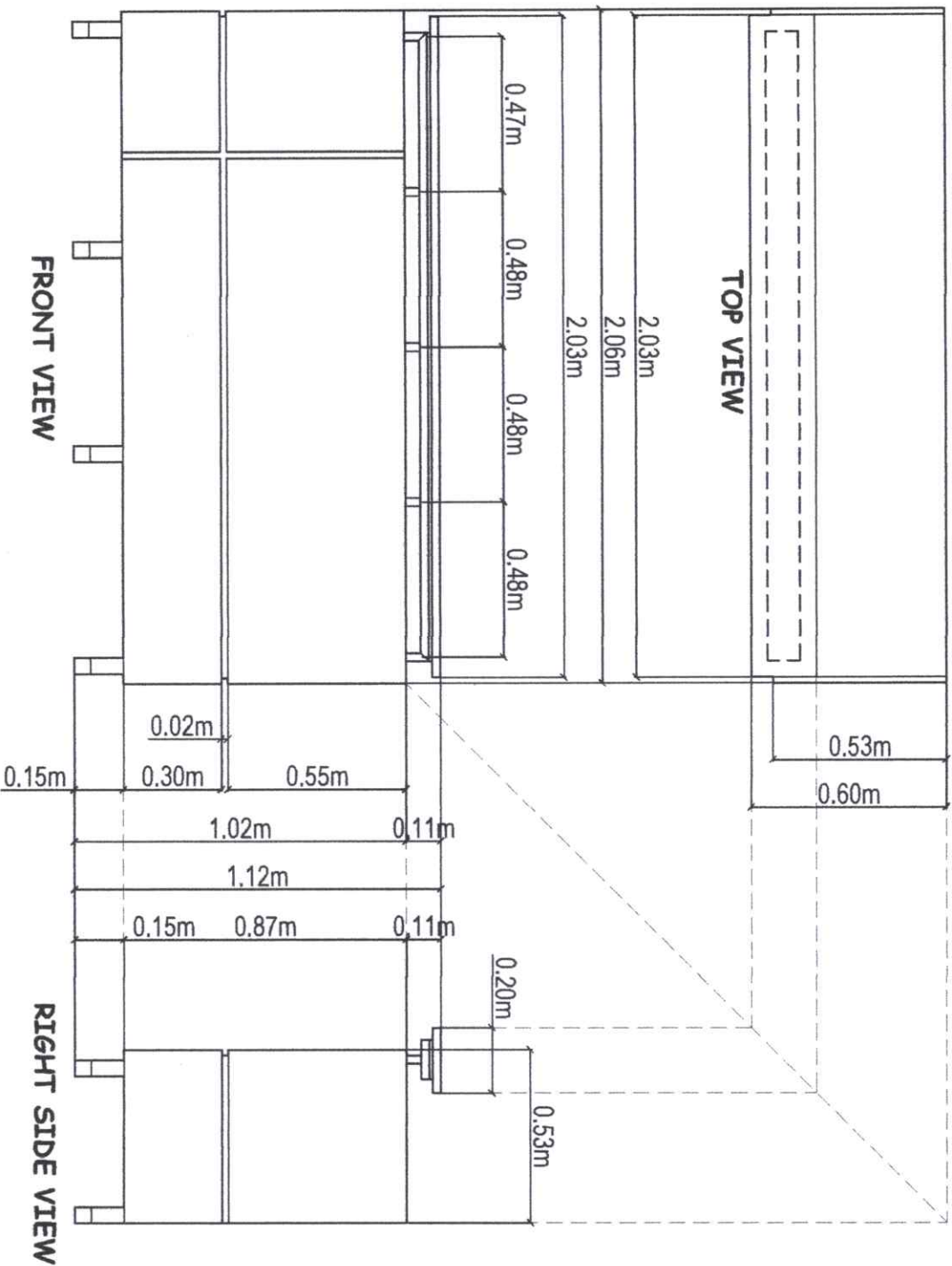
$\frac{3}{4}$ " THK GRANITE SLAB WITH $\frac{1}{2}$ " THK MARINE
 PLYWOOD BACKING THE 1" X 1"
 TUBULAR FRAME
 1" X 1" STAINLESS STEEL TUBULAR
 BAR FRAMING
 $\frac{1}{2}$ " THK MARINE PLYWOOD 4"x8"
 ALUMINUM COMPOSITE PANEL
 2" X 2" STAINLESS STEEL TUBULAR FRAMING
 2" X 2" RUBBER FOOTING



LEFT-SIDE VIEW ELEVATION

1
A3
RECEIVED
SCALE

ON PLAN
1:20MTS



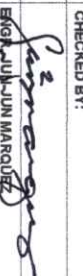

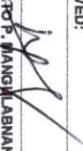


FRONT VIEW

RIGHT SIDE VIEW

ISOMETRIC VIEW

1 RECEPTION DESK ISOMETRIC PLAN (A)
SCALE 1:20MTS

		Republic of the Philippines CARLOS HILADO MEMORIAL STATE UNIVERSITY Negros Occidental	
PROJECT TITLE: GUARD HOUSE RECEPTION DESK AND SIGNAGE INSTALLATION		ENDORSED BY:  RUVY M. TULE, PhD CAMPUS DIRECTOR	CHECKED BY:  EGA J. MARAÑON, PhD DIRECTOR PDM
PROJECT LOCATION: FORTUNE TOWNE CAMPUS		RECOMMENDING APPROVAL:  MRS. ROSALINDA V. TUVILLA, J.D. VICE PRESIDENT FOR ADMINISTRATION	APPROVED:  NORBERTO P. MANGALABANAN, Ph.D. SUC PRESIDENT
PREPARED / CHECKED BY: ARMONSO D. SALES JR., PhD. CAMPUS PHYSICAL PLANT AND FACILITIES UNIVERSITY DRAFTSMAN		SHEET NO. PAGE NO. A 4	

**PROJECT TITLE:**

**GUARD HOUSE RECEPTION DESK
AND SIGNAGE INSTALLATION**

PROJECT LOCATION: FORTUNE TOWNE CAMPUS

ENDORSED BY:

RUVY M. TUBLE, PhD

CAMPUS DIRECTOR

CHECKED BY:

ENIGMA JUN-JUN MARCOTZ

DIRECTOR PPDM

RECOMMENDING ABBBOUT:

Mr. ROSALINDA V. TRIVIA 10

VICE PRESIDENT FOR ADMINISTRATION

Approval/End:

NOBRETE D. MANFILI APRIAN Ph.D.

SUC. PRESIDENT

DEPARTMENT OF THE ARMY

CAMPUS PHYSICAL PLANT AND FACILITIES

~~HAYES~~ PAUL YAI

SHEET NO.	PAGE NO.
-----------	----------

A U

10



ALUMINUM COMPOSITE PANEL
WITH $\frac{1}{2}$ MARINE PLYWOOD BACKING

2" X 2" STAINLESS STEEL TUBULAR FRAMING
2" X 2" RUBBER FOOTING



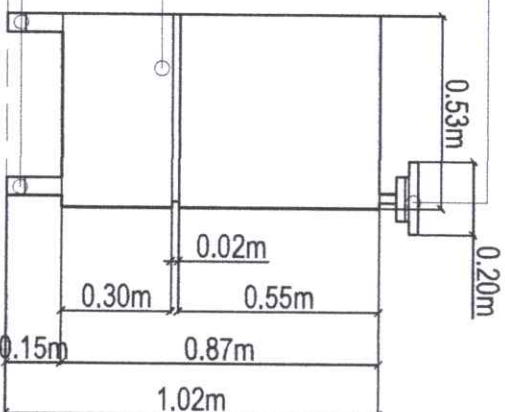
— $\frac{3}{4}$ " THK GRANITE SLAB WITH $\frac{1}{2}$ " THK MARINE
PLYWOOD BACKING THE 1" X 1"
TUBULAR FRAME
—1" X 1" STAINLESS STEEL TUBULAR
BAR FRAMING

$\frac{1}{2}$ " THK MARINE PLYWOOD 4"x8"

ALUMINUM COMPOSITE PANEL

2" X 2" STAINLESS STEEL TUBULAR FRAMING

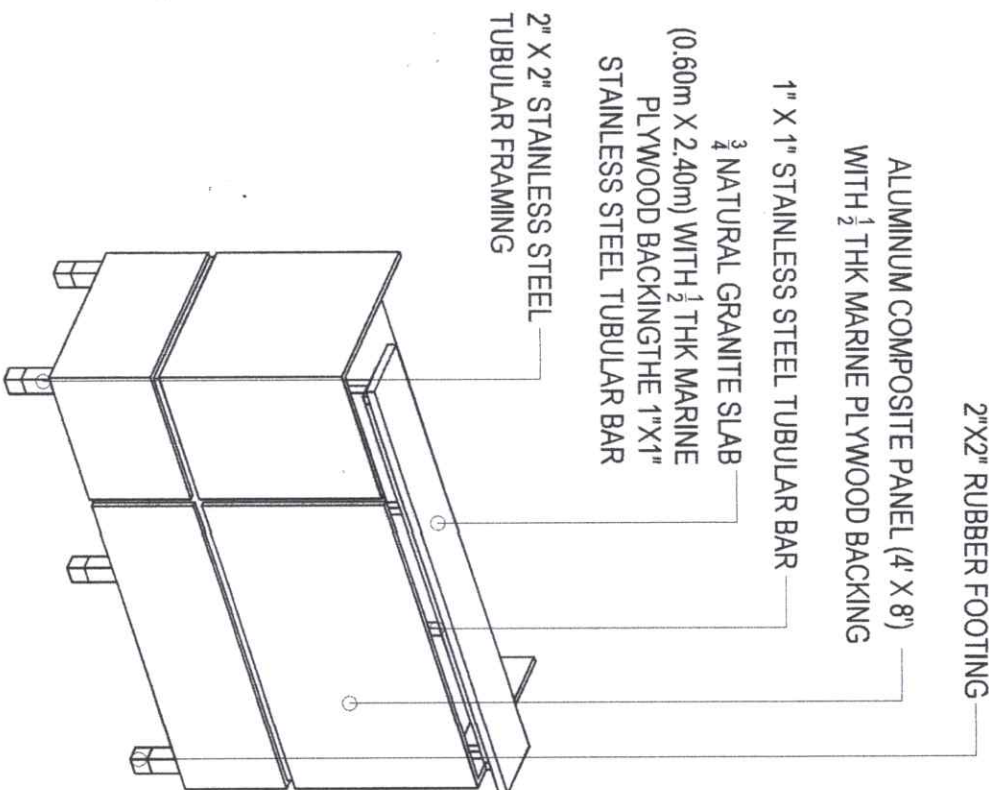
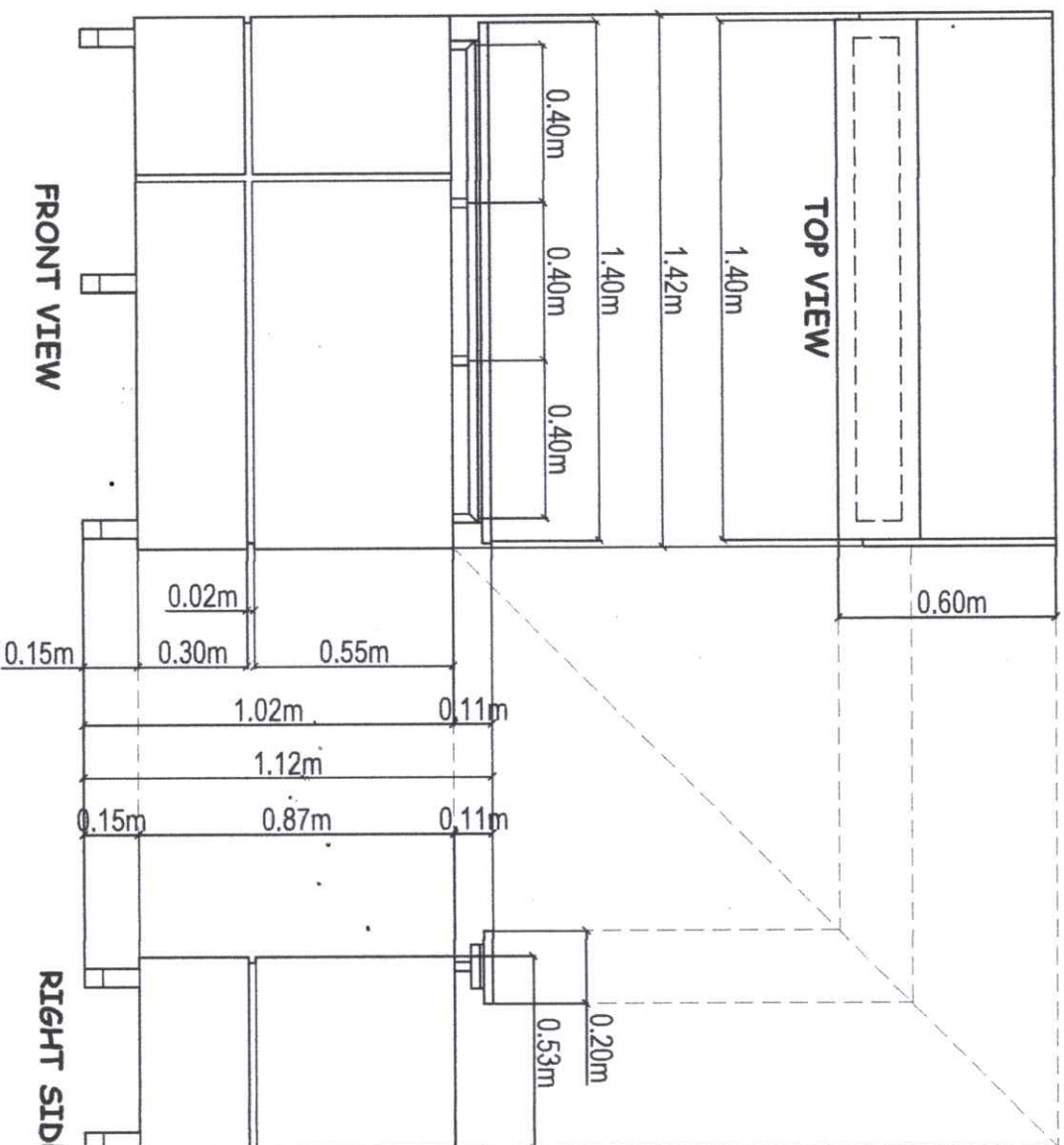
2" X 2" RUBBER FOOTING








RECEIVED
1
A5
SCALE

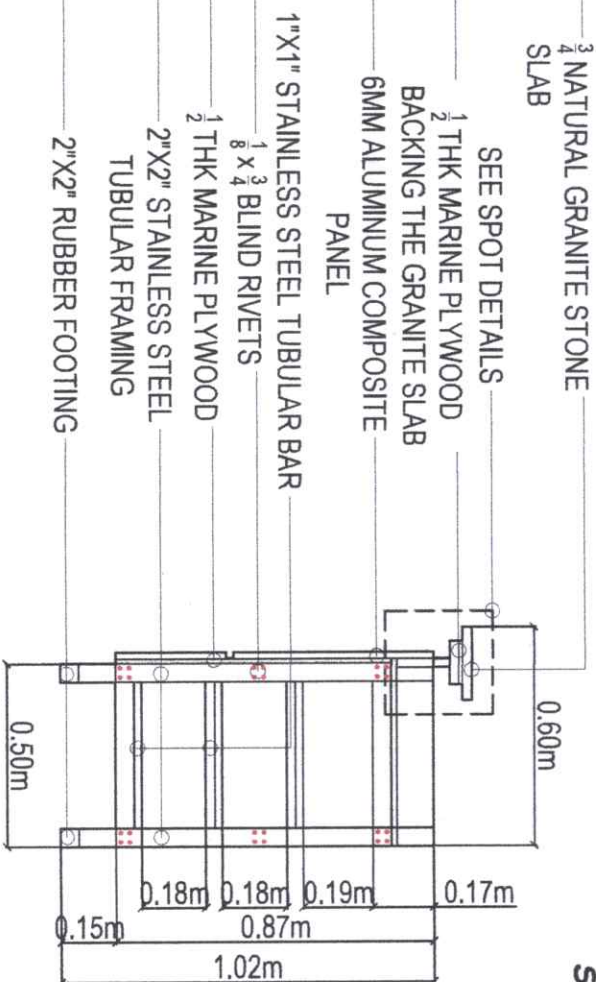
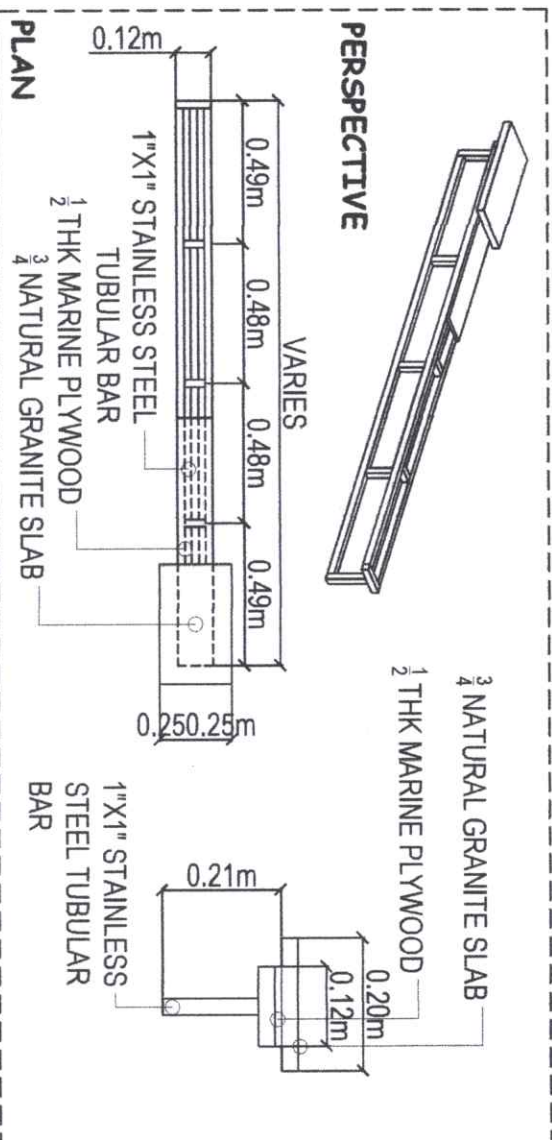
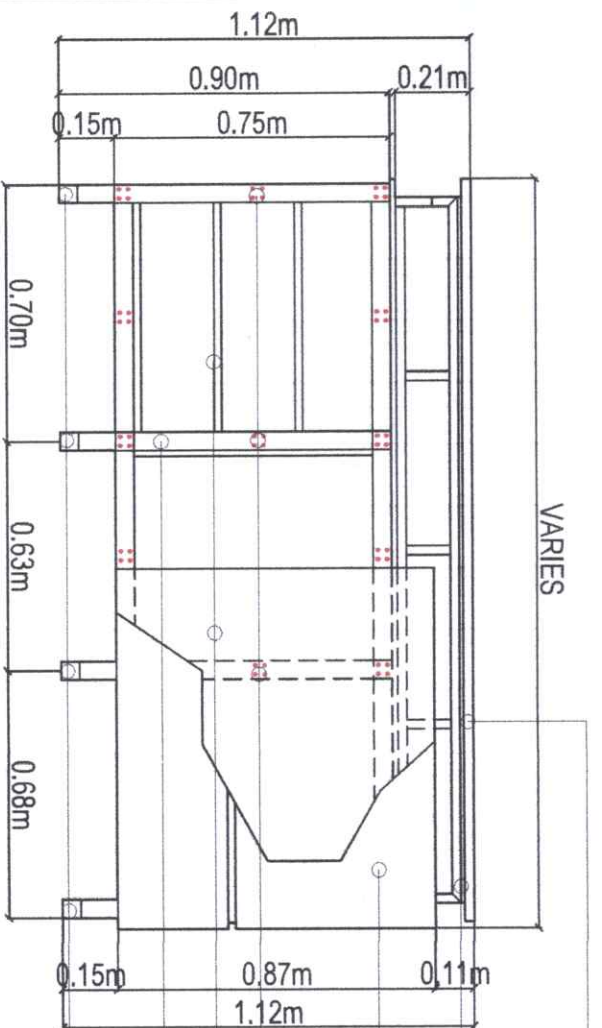
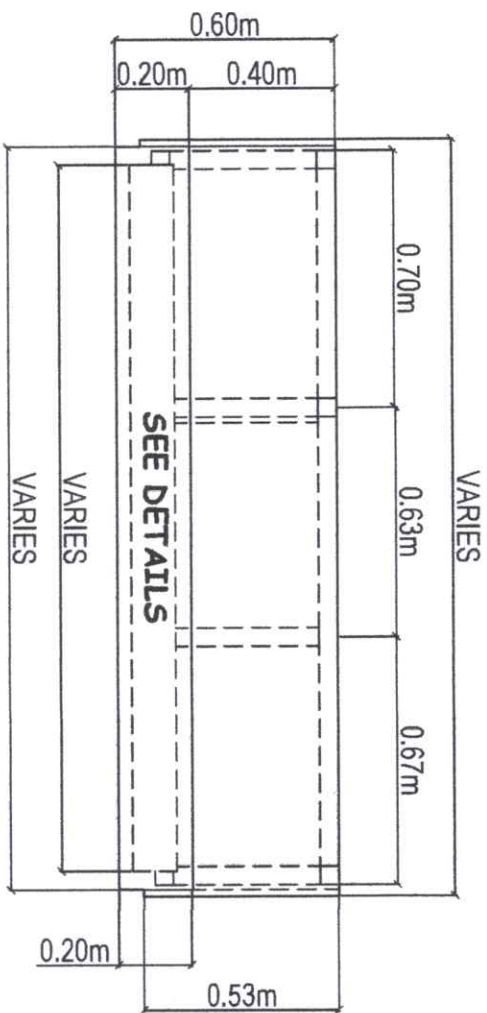
RECEPTION DESK (B) ELEVATION PLAN
SCALE 1:20M TS

LEFT-SIDE VIEW ELEVATION



RECEPTION DESK ISOMETRIC PLAN (B)
1:20MTS
SCALE

		Republic of the Philippines CARLOS HILADO MEMORIAL STATE UNIVERSITY Negros Occidental		PROJECT TITLE: GUARD HOUSE RECEPTION DESK AND SIGNAGE INSTALLATION		ENDORSED BY:  ROMYEL T. BILE, PhD CAMPUS DIRECTOR		CHECKED BY:  EMYR A. MARQUEZ DIRECTOR PDM		RECOMMENDING APPROVAL:  MRS. ROSA LINDA V. TUVILLA, J.D. VICE PRESIDENT FOR ADMINISTRATION		APPROVED:  NORBERTO P. MANGALABNAN, PH.D. SUC PRESIDENT III		PREPARED / CHECKED BY: ALBERTO S. JAMES JR., PhD. CAMPUS PHYSICAL PLANT AND FACILITIES HAZEL V. YAP UNIVERSITY DRAFTSMAN		SHEET NO. 1 PAGE NO. 6	
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TYPICAL RECEPTION DESK STAINLESS STEEL FRAMING PLAN
1:20MTS



Republic of the Philippines
CARLOS HILADO MEMORIAL
STATE UNIVERSITY
Negros Occidental

PROJECT TITLE:

GUARD HOUSE RECEPTION DESK
AND SIGNAGE INSTALLATION

ENDORSED BY:

RUVY M. RUBLE, PhD
CAMPUS DIRECTOR

CHECKED BY:

EDGAR J. MARQUEZ
DIRECTOR, PDM

RECOMMENDING APPROVAL:

Mrs. ROSALINDA V. TUVILLA, J.D.
VICE PRESIDENT FOR ADMINISTRATION

APPROVED:

NORBERTO P. MANGULABAN, Ph.D.
SUC PRESIDENT

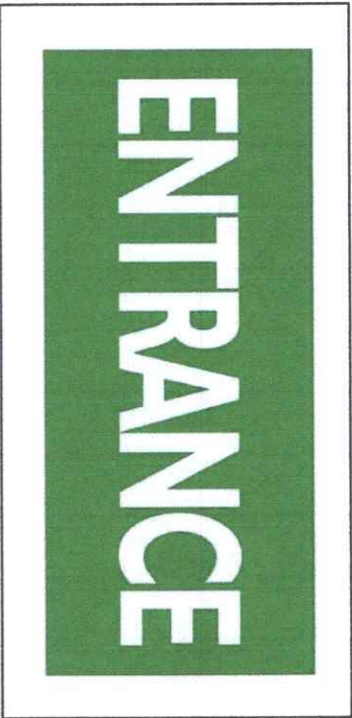
PREPARED / CHECKED BY:

ALFONSO D. SACES JR., PhD.
CAMPUS PHYSICAL PLANT AND FACILITIES
HARDWARE DIVISION, VAP
UNIVERSITY DRAFTSMAN

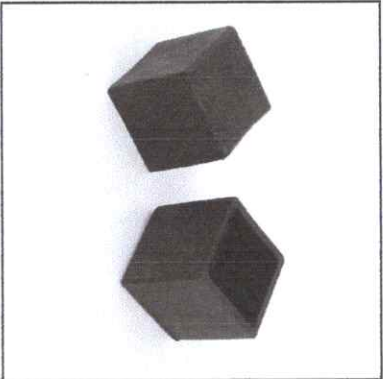
SHEET NO. 7

A 7

MATERIAL SPECIFICATION



SPECS : METAL ENTRANCE SIGN WITH METAL FRAME SET
LOCATION: GATE 1



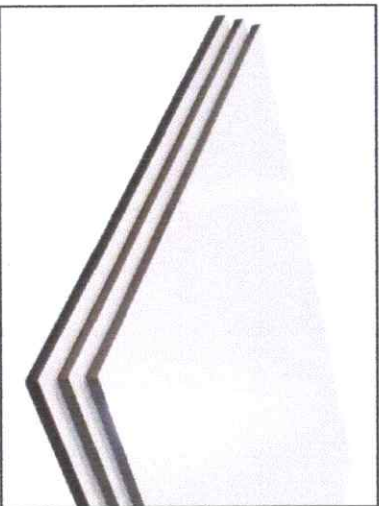
SPECS : 2" X 2" RUBBER
FOOTING
LOCATION: RECEPTION DESK
(A & B)



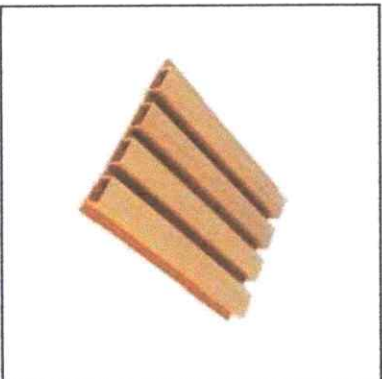
SPECS : 3/4" NATURAL GRANITE/
STONE SLAB (0.60m X 2.40m)
- ASHEN WHITE
LOCATION: RECEPTION DESK
(A & B)









SPECS : METAL EXIT SIGN WITH METAL FRAME SET
LOCATION: GATE 1



SPECS : 6mm ALUMINUM COMPOSITE PANEL
- GLOSSY WHITE (0.60m x 2.40m)
LOCATION: RECEPTION DESK (A & B)



SPECS : WPC WALL OUTDOOR
CLADDING (L 0.219m X W 26mm
X H 2.90m)
LOCATION: GATE 2

	Republic of the Philippines CARLOS HILADO MEMORIAL STATE UNIVERSITY Negros Occidental		PROJECT TITLE: GUARD HOUSE RECEPTION DESK AND SIGNAGE INSTALLATION		ENDORSED BY:  RUVY M. NUBLE, PhD CAMPUS DIRECTOR		CHECKED BY:  EDGARDO M. MAROU, PhD DIRECTOR PDM		RECOMMENDING APPROVAL:  MRS. ROSALINDA V. TUVILLA, J.D. VICE PRESIDENT/CHIEF OF ADMINISTRATION		APPROVED:  NORBERTO P. MANGULABNAN, PH.D. SUC PRESIDENT III		PREPARED / CHECKED BY:  ALVIN P. SARMIENTO, PhD HEAD OF OFFICE, VAP UNIVERSITY QUALITY MANAGER		SHEET NO. C	PAGE NO. 5
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